

**YORK/ADAMS MH-IDD
JOINT BOARD OF COUNTY COMMISSIONERS
JOINDER GOVERNING BOARD MEETING**

THURSDAY, FEBRUARY 10, 2022

MEETING MINUTES

The Joint Board of County Commissioners met via conference call on Thursday, February 10, 2022.

ADAMS COUNTY COMMISSIONER(S) ATTENDING:

Commissioner Randy Phiel
Commissioner James Martin

ADAMS COUNTY COMMISSIONER(S) ABSENT:

Commissioner Marty Karsteter Qually (Proxy Submitted)

YORK COUNTY COMMISSIONER(S) ATTENDING:

Commissioner Julie Wheeler
Commissioner Doug Hoke
Commissioner Ron Smith

COUNTY STAFF ATTENDING:

Ms. Casey Darling-Horan, MH-IDD Deputy Administrator
Mr. Patrick Anderson, Fiscal Officer
Ms. Gillian P. Foster, Administrative Assistant

Mr. Clair Doll, Director, York Co. HS
Ms. Kim Sellers, Administrative Assistant, HS/HCMU
Ms. Audrey Gladfelter, Administrator, YADAC
Mr. Vince Reed, Fiscal Officer, YADAC

Ms. Miche'lle Pokrifka, York County Solicitor
Mr. Steve Nevada, County Manager, Adams County
Mr. Sean A. Mott, Esquire, Adams Co. Assistant Solicitor

The Meeting was chaired by Commissioner Hoke.

I. UPDATES

In the absence of Ms. Harlacher, the meeting was conducted by Mr. Clair Doll, Director, York County Human Services.

a. Sharon’s Retirement Announcement and Transition Plan

Ms. Harlacher has submitted her retirement paperwork effective June 1, 2022. She has given enough time to help with the transition. She is sorry that she could not attend today’s meeting but had an unexpected death in the family. Mr. Doll is currently working with Kristy Bixler and has tweaked the job description and put a focus on cross department collaborations. The plan is to hire someone early so there’s time to work with Ms. Harlacher in the transition process. The expectation is to have the vacancy posted by the end of the month at the latest. As for the selection process, initial interviews will be conducted by Mr. Doll and HR and the Joinder Governing Board will then be conducted to solicit interest. Commissioner Wheeler noted that she has no desire to be involved.

b. Statement of Revenue/Expenditures and Budget Condition:

The Statement of Revenue and Expenditures and Budget Condition for the Mental Health, Intellectual Disabilities and Early Intervention Programs for the six (6) months ended December 31, 2021, was reviewed as follows:

Program	Budget/Utilization Forecast	Actual Year-to-Date	Balance	Percent Expended
Mental Health	\$16,568,051.00	\$5,802,967.00	\$10,765,084.00	35%
Intellectual Disabilities	\$3,683,998.00	\$1,462,807.00	\$2,221,191.00	39.7%
Early Intervention	\$5,455,890.00	\$2,280,054.00	\$3,175,836.00	41.8%

In comparison to last year, we are on tract and doing well. There is nothing unusual in the numbers.

II. ACTION ITEMS – MOTIONS TO APPROVE

a. Minutes from the December 9, 2021, meeting

The motion was made by Commissioner Smith and seconded by Commissioner Phiel to approve the minutes are circulated.

III. ACTION ITEMS – MOTIONS TO APPROVE: Continued

b. The following contract agreements and amendments between the York/Adams MH-IDD Program and the vendors listed between 1 thru 4:

	Vendor	Type of Service	Period of Performance	Cost
1.	UPMC Western Psychiatric Hospital, a business unit of UPMC Presbyterian Shadyside	Mental Health – Pass-Through	September 30, 2021 – September 29, 2022	\$150,000.00 (Project Year 4)
2.	Penn-Mar Human Services	Intellectual Disabilities – Job Support/ Employment Services	July 1, 2021 – June 30, 2022	Amended from \$6,000.00 to \$6,500.00 to continue to support consumer (D.S.) during FY 2021 – 2022
3.	Center for Independent Living Opportunities	Intellectual Disabilities	January 1, 2022 – June 30, 2022	Amended to include unit rate of \$50.00 per QA&I Assessment denied by consumer; total estimated financial cap of \$83,375.00 has not changed
4.	University of Pennsylvania	Mental Health – Pass-Through	July 1, 2018 – June 30, 2022	Amended to include carry forward funds from Project Years 1-3 totaling \$263,501.00; maximum fund limit of \$250,000.00 for Project Year 4 has not changed

The motion was made by Commissioner Smith and seconded by Commissioner Martin to approve the contract agreements and amendments as listed above. Signature sheets were circulated for the signatures of the York County Commissioners for the subsequent signatures of the Adams County Commissioners.

IV. PUBLIC COMMENT

None was given.

V. ADJOURNMENT:

The motion was made by Commissioner Phiel and seconded by Commissioner Martin to adjourn the MH-IDD portion of the Meeting at 10:33 a.m.

VI. NEXT MEETING DATE: Thursday, April 14, 2022, at 9:30 a.m.

SUBMITTED BY:



GILLIAN P. FOSTER
Administrative Assistant