

**YORK/ADAMS MH-IDD  
JOINT BOARD OF COUNTY COMMISSIONERS  
JOINDER GOVERNING BOARD MEETING**

**THURSDAY, AUGUST 11, 2022**

**MEETING MINUTES**

The Joint Board of County Commissioners met via conference call on Thursday, August 11, 2022.

**ADAMS COUNTY COMMISSIONER(S) ATTENDING:**

Commissioner Randy Phiel  
Commissioner James Martin  
Commissioner Marty Karsteter Qually

**YORK COUNTY COMMISSIONER(S) ATTENDING:**

Commissioner Julie Wheeler  
Commissioner Doug Hoke  
Commissioner Ron Smith

**COUNTY STAFF ATTENDING:**

Ms. Casey Darling-Horan, Co. Administrator  
Mr. Patrick Anderson, Fiscal Officer

Mr. Clair Doll, Director, York Co. HS  
Mr. Tyler Chronister, CFO, York Co. Controllers  
Ms. Taryn Maguire, Director, HCMU  
Ms. Kim Sellers, Administrative Assistant, HS/HCMU  
Ms. Billie Kile, Asst. Administrator, YADAC  
Mr. Vince Reed, Fiscal Officer, YADAC

Ms. Miche'lle Pokrifka, York County Solicitor  
Mr. Steve Nevada, County Manager, Adams County  
Ms. Lindsey Renquist, Adams Co. Assistant Solicitor

The Meeting was chaired by Commissioner Hoke.

**I. Call to Order of the Joinder Board Meeting**

The meeting was called to order at 10:15 a.m.

**II. Period of Public Comment**

No public comment was made.

**III. Updates**

**a. Base Funding Impact**

Ms. Darling-Horan advised the Board that a 10-12 percent increase was expected in the base funding for fiscal year 2022-2023. Base funding is the most flexible funding source, allowing the County Program to support housing and residential. From the public presentation of the Block Grant, it reflected 43% of our funding at that point going to residential services. Without an increase in the funding, programmatic changes will be anticipated. Providers have been struggling to pay their employees at the current rate and without any increase from the state budget, there is not much wiggle room to provide them with more. The County Program will continue to pursue grant opportunities and any other type of reinvestment prospects that are appropriate for this type of work. In addition, will be problem solving very diligently with all the providers to ensure that we are providing the maximum amount of care to the maximum amount of people in the community.

**b. Co-Responder Update**

This program continues to move forward. Currently, there are four fully established co-responders under the York County Area and we are diligently trying to find one for the Adams County Area and two more for York County. We have struggled with staffing issues in terms of just finding qualified individuals to do the work. The recruitment process is being done by WellSpan though we are taking a multi-pronged approach by providing the job description to different municipalities and areas to see if there are any community resources. In Adams County, specifically, we are taking a more grassroots approach to find someone.

Commissioner Martin requested that the status and updates be provide to the Adams County Commissioners via phone or email.

**III. Updates: Continued**

**c. Fiscal Reports - Statement of Revenue/Expenditures and Budget Condition**

The Statement of Revenue and Expenditures and Budget Condition for the Mental Health, Intellectual Disabilities and Early Intervention Programs for the twelve (12) months ended June 30, 2022, was reviewed as follows:

Program	Budget/Utilization Forecast	Actual Year-to-Date	Balance	Percent Expended
<b>Mental Health</b>	\$17,055,806.00	\$16,338,786.80	\$717,019.20	95.8%
<i>At this same time in prior year, 92.8% was expended compared to the current year of 95.8%.</i>				
<b>Intellectual Disabilities</b>	\$4,050,180.00	\$2,959,540.00	\$1,090,540.00	73.1%
<i>At this same time in prior year, 62.5% was expended compared to the current year of 73.1%.</i>				
<b>Early Intervention</b>	\$5,472,890.00	\$5,207,649.00	\$265,241.00	95%
<i>At this same time in the prior year, 70% was expended compared to the current year of 95%.</i>				

ID is lagging as provider staffing challenges continue to persist. Direct service staff are probably the lowest paid in the industry and although the rate was increased, which attracted more staff, many of the services received have not changed. They could not serve as many consumers as they had in the past as they had to limit how many people could be in their facilities at one time.

**IV. Action Items – Motions to Approve**

**a. Minutes from the June 9, 2022, meeting**

The motion was made by Commissioner Phiel and seconded by Commissioner Smith to approve the minutes as circulated.

**b. The following contract agreements for fiscal year 2022-2023 between the York/Adams MH-IDD Program and the vendors listed between 1 thru 25:**

	Vendor	Type of Service	Period of Performance	Cost
1.	Susquehanna Regional Transportation Authority	Intellectual Disabilities and Mental Health – Transportation	July 1, 2022 – June 30, 2023	Total Amount: \$159,000.00 (Amount for Intellectual Disabilities adjusted from \$100,000.00 to \$119,000.00; Amount for Mental Health is \$40,000.00)
2.	The Arc of York County	Mental Health	July 1, 2022 – June 30, 2023	\$37,056.00

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3.	Bell Socialization Services, Inc.	Mental Health	July 1, 2022 – June 30, 2023	\$3,018,389.00
4.	Catholic Charities	Mental Health	July 1, 2022 – June 30, 2023	\$68,497.00
5.	Commonwealth Clinical Group	Mental Health	July 1, 2022 – June 30, 2023	\$134,215.00
6.	Community Services Group	Mental Health	July 1, 2022 – June 30, 2023	\$1,648,520.00
7.	Hanover Adams Rehabilitation and Training Center	Mental Health	July 1, 2022 – June 30, 2023	\$300,310.00
8.	Keystone Service Systems, Inc., d/b/a Keystone Service Systems Mental Health	Mental Health	July 1, 2022 – June 30, 2023	\$1,342,054.00
9.	Life Skills Unlimited	Mental Health	July 1, 2022 – June 30, 2023	\$5,000.00
10.	Mental Health America of York and Adams Counties	Mental Health	July 1, 2022 – June 30, 2023	\$252,848.00
11.	Merakey Pennsylvania	Mental Health	July 1, 2022 – June 30, 2023	\$951,775.00
12.	National Alliance on Mental Illness York-Adams Counties	Mental Health	July 1, 2022 – June 30, 2023	\$170,048.00
13.	Pennsylvania Comprehensive Behavioral Health	Mental Health	July 1, 2022 – June 30, 2023	\$106,000.00
14.	Pennsylvania Counseling Services, Inc.	Mental Health	July 1, 2022 – June 30, 2023	\$15,325.00
15.	Service Access and Management, Inc.	Mental Health	July 1, 2022 – June 30, 2023	\$91,435.00
16.	The Shadowfax Corporation	Mental Health	July 1, 2022 – June 30, 2023	\$82,113.00
17.	T.W. Ponessa and Associates Counseling Services, Inc.	Mental Health	July 1, 2022 – June 30, 2023	\$36,795.00
18.	TrueNorth Wellness Services	Mental Health	July 1, 2022 – June 30, 2023	\$3,158,809.00
19.	WellSpan Health	Mental Health	July 1, 2022 – June 30, 2023	\$1,346,846.00
20.	Youth Advocate Programs, Inc.	Mental Health	July 1, 2022 – June 30, 2023	\$20,750.00

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21.	University of Pennsylvania	Mental Health – Pass-Through Project	July 1, 2018 – June 30, 2023	Service agreement end date was amended from June 30, 2022 to June 30, 2023 to allow more time for provider to use Project Year 4 funds (FY 2021-2022) totaling \$250,000.00 and Project Years 1-3 carry forward funds totaling \$263,501.00 (fiscal years prior to FY 2021-2022)
22.	UPMC Western Psychiatric Hospital, a business unit of UPMC Presbyterian Shadyside	Mental Health – Pass-Through Project	September 30, 2021 – September 29, 2023	Service agreement end date was amended from September 29, 2022 to September 29, 2023 to allow more time for provider to use Project Year 4 funds (FY 2021-2022) totaling \$150,00.00 and Project Years 1-3 carry forward funds (fiscal years prior to FY 2021-2022)
23.	Dr. Gordon Hodas	Mental Health – Pass-Through Project	July 1, 2022 – June 30, 2023	\$115.00 per hour (total amount not to exceed \$114,892.00 for the term of the Agreement)
24.	Dr. Judith Dogin	Mental Health – Pass-Through Project	July 1, 2022 – June 30, 2023	\$150.00 per hour (total amount not to exceed \$40,500.00 for the term of the Agreement)
25.	Thomas Jefferson University/Jefferson Medical College	Mental Health – Pass-Through Project	July 1, 2019 – June 30, 2023	Service agreement was amended to allow more time for provider to use carry forward funds from fiscal years prior to FY 2021-2022 totaling \$21,200.00

**V. Action Items – Motions to Approve: Continued**

The motion was made by Commissioner Smith and seconded by Commissioner Martin to approve the contract agreements for fiscal year 2022-2023 as listed above. Signature sheets were circulated for the signatures of the York County Commissioners for the subsequent signatures of the Adams County Commissioners.

Commissioner Wheeler suggested that the Adams County Commissioners provide stamps for signatures to avoid the circulation of the paperwork and the time restraints that that sometimes cause. In response, Steve Nevada stated that he'd like this option to be vetted through their legal department.

Solicitor Pokrifka commented that she will address this with the Adams County solicitors but at the CCAP meeting there was a bit of discussion with regard to moving to perhaps the verified signature electronic and this might be a potential option. This is more palatable to the Commissioners.

Commissioner Hoke also questioned whether or not the Board would be willing to meet in-person again. There were no objections to doing so and it will be addressed more moving forward.

**VI. Period of Public Comment**

No public comment was given.

**VII. Supplemental Reports**

a. No supplemental reports were provided.

**VIII. Next Meeting Date: Thursday, October 13, 2022, at 9:30 a.m.**

**IX. Motion to Adjourn**

The motion was made by Commissioner Phiel and seconded by Commissioner Smith to adjourn the MH-IDD portion of the meeting at 10:29 a.m.

**SUBMITTED BY:**



**GILLIAN P. FOSTER**  
Administrative Assistant